

START-UP & SERVICE DATA INSTRUCTION

COMMERCIAL PACKAGE UNITS

3.0 To 40.0 TONS

START-UP CHECKLIST

Date: _____

Job Name: _____

Customer Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Model Number: _____ Serial Number: _____

Qualified Start-up Technician: _____ Signature: _____

HVAC Contractor: _____ Phone: _____

Address: _____

Contractor's E-mail Address: _____

Electrical Contractor: _____ Phone: _____

Distributor Name: _____ Phone: _____

WARRANTY STATEMENT

Johnson Controls/UPG is confident that this equipment will operate to the owner's satisfaction if the proper procedures are followed and checks are made at initial start-up. This confidence is supported by the 30 day dealer protection coverage portion of our standard warranty policy which states that Johnson Controls/UPG will cover parts and labor on new equipment start-up failures that are caused by a defect in factory workmanship or material, for a period of 30 days from installation. Refer to current standard warranty policy and warranty manual found on UPGnet for details.

In the event that communication with Johnson Controls/UPG is required regarding technical and/or warranty concerns, all parties to the discussion should have a copy of the equipment start-up sheet for reference. A copy of the original start-up sheet should be filed with the Technical Services Department.

The packaged unit is available in constant or variable air volume versions with a large variety of custom options and accessories available. Therefore, some variation in the startup procedure will exist depending upon the products capacity, control system, options and accessories installed.

This start-up sheet covers all startup check points common to all package equipment. In addition it covers essential startup check points for a number of common installation options. Depending upon the particular unit being started not all sections of this startup sheet will apply. Complete those sections applicable and use the notes section to record any additional information pertinent to your particular installation.

Warranty claims are to be made through the distributor from whom the equipment was purchased.

EQUIPMENT STARTUP


Simplicity PC is required to complete the start-up. Simplicity PC software can be downloaded from www.york.com.

A copy of the completed start-up sheet should be kept on file by the distributor providing the equipment and a copy sent to:

Johnson Controls/UPG
Technical Services Department
5005 York Drive
Norman, OK 73069

SAFETY WARNINGS

The inspections and recording of data outlined in this procedure are required for start-up of Johnson Controls/UPG's packaged products. Industry recognized safety standards and practices must be observed at all times. General industry knowledge and experience are required to assure technician safety. It is the responsibility of the technician to assess all potential dangers and take all steps warranted to perform the work in a safe manner. By addressing those potential dangers, prior to beginning any work, the technician can perform the work in a safe manner with minimal risk of injury.

 WARNING
Lethal voltages are present during some start-up checks. Extreme caution must be used at all times.

 WARNING
Moving parts may be exposed during some startup checks. Extreme caution must be used at all times.

NOTE: Read and review this entire document before beginning any of the startup procedures.

DESIGN APPLICATION INFORMATION

This information will be available from the specifying engineer who selected the equipment. If the system is a VAV system the CFM will be the airflow when the remote VAV boxes are in the

full open position and the frequency drive is operating at 60 HZ. **Do not proceed with the equipment start-up without the design CFM information.**

Design Supply Air CFM: _____ Design Return Air CFM: _____

Design Outdoor Air CFM At Minimum Position: _____

Total External Static Pressure: _____

Supply Static Pressure: _____

Return Static Pressure: _____

Design Building Static Pressure: _____

Outside Air Dilution: Economizer Position Percentage: _____ CFM: _____

Supply Gas Pressure After Regulator W/o Heat Active _____ Inches _____

ADDITIONAL APPLICATION NOTES FROM SPECIFYING ENGINEER:

REFERENCE

General Inspection	Completed	See Notes
Unit inspected for shipping, storage, or rigging damage	<input type="checkbox"/>	<input type="checkbox"/>
Unit installed with proper clearances	<input type="checkbox"/>	<input type="checkbox"/>
Unit installed within slope limitations	<input type="checkbox"/>	<input type="checkbox"/>
Refrigeration system checked for gross leaks (presence of oil)	<input type="checkbox"/>	<input type="checkbox"/>
Terminal screws and wiring connections checked for tightness	<input type="checkbox"/>	<input type="checkbox"/>
Filters installed correctly and clean	<input type="checkbox"/>	<input type="checkbox"/>
Economizer hoods installed in operating position	<input type="checkbox"/>	<input type="checkbox"/>
Condensate drain trapped properly, refer to Installation Manual	<input type="checkbox"/>	<input type="checkbox"/>
Economizer damper linkage tight	<input type="checkbox"/>	<input type="checkbox"/>
Gas Heat vent hood installed	<input type="checkbox"/>	<input type="checkbox"/>
All field wiring (power and control) complete	<input type="checkbox"/>	<input type="checkbox"/>

Air Moving Inspection	Completed	See Notes
Alignment of drive components	<input type="checkbox"/>	<input type="checkbox"/>
Belt tension adjusted properly	<input type="checkbox"/>	<input type="checkbox"/>
Blower pulleys tight on shaft, bearing set screws tight, wheel tight to shaft	<input type="checkbox"/>	<input type="checkbox"/>
Pressure switch or transducer tubing installed properly	<input type="checkbox"/>	<input type="checkbox"/>

Exhaust Inspection Powered <input type="checkbox"/> Barometric Relief <input type="checkbox"/>	Completed	See Notes
Check hub for tightness	<input type="checkbox"/>	<input type="checkbox"/>
Check fan blade for clearance	<input type="checkbox"/>	<input type="checkbox"/>
Check for proper rotation	<input type="checkbox"/>	<input type="checkbox"/>
Check for proper mounting (screen faces towards unit)	<input type="checkbox"/>	<input type="checkbox"/>
Prove operation by increasing minimum setting on economizer	<input type="checkbox"/>	<input type="checkbox"/>

Economizer Inspection Standard <input type="checkbox"/> BAS <input type="checkbox"/>	Completed	See Notes
CO ₂ sensor installed Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check economizer setting A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prove economizer open/close through PC or Control Module	<input type="checkbox"/>	<input type="checkbox"/>

Reheat Mode Normal <input type="checkbox"/> or Alternate <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Humidistat Location _____
Note: BAS System Control Reheat through Intellicomfort/VAV Board

Operating Measurements - Air Flow

Fan operates with proper rotation	ID Fans <input type="checkbox"/>	Exh. Fans <input type="checkbox"/>	Cond. Fans <input type="checkbox"/>
Pressure drop across dry evaporator coil (At maximum design CFM) ¹			IWC
External Static Pressure			IWC
Return Static Pressure			IWC
Supply Static Pressure			IWC
Supply Air CFM Using Dry Coil Chart			CFM
Final Adjusted Supply Air CFM ²			CFM

1. Consult the proper airflow to pressure drop table to obtain the actual airflow at the measured pressure differential.
2. Was a motor pulley adjustment or change required to obtain the correct airflow?
 Was it necessary to increase or decrease the airflow to meet the design conditions?
 If the motor pulley size was changed, measure the outside diameters of the motor and blower pulleys and record those diameters here;

Blower Motor HP _____ FLA _____ RPM _____

Pulley Pitch Diameter _____ Turns Out _____ Final Turns Out _____

Blower Pulley Pitch Diameter _____ Fixed Sheave _____

ELECTRICAL DATA

T1 - T2 _____ Volts T2 - T3 _____ Volts

Control Voltage _____ Volts T1 - T3 _____ Volts

Device	Nameplate	Measured List All Three Amperages
Supply Fan Motor ^{1, 2}	AMPS	AMPS
Exhaust Motor (Dampers 100%)	AMPS	AMPS
Condenser Fan #1	AMPS	AMPS
Condenser Fan #2 (if equipped)	AMPS	AMPS
Condenser Fan #3 (if equipped)	AMPS	AMPS
Condenser Fan #4 (if equipped)	AMPS	AMPS
Compressor #1	AMPS	AMPS
Compressor #2 (if equipped)	AMPS	AMPS
Compressor #3 (if equipped)	AMPS	AMPS
Compressor #4 (if equipped)	AMPS	AMPS

1. VAV units with heat section - simulate heat call to drive VAV boxes and VFD/IGV to maximum design airflow position.
2. VAV units without heat section - VAV boxes must be set to maximum design airflow position.

OPERATING MEASUREMENTS - COOLING

Stage	Discharge Pressure	Discharge Temp.	Liquid Line Temp. ¹	Subcooling ²	Suction Pressure	Suction Temp.	Superheat
First	#	°	°	°	#	°	°
Second (if equipped)	#	°	°	°	#	°	°
Third (if equipped)	#	°	°	°	#	°	°
Fourth (if equipped)	#	°	°	°	#	°	°
Reheat 1st Stage	#	°	°	°	#	°	°

1. Liquid temperature should be taken before filter/drier.
2. Subtract 10 psi from discharge pressure for estimated liquid line pressure

Outside air temperature	_____	°F db	_____	°F wb	_____	%RH
Return Air Temperature	_____	°F db	_____	°F wb	_____	%RH
Mixed Air Temperature	_____	°F db	_____	°F wb	_____	%RH
Supply Air Temperature	_____	°F db	_____	°F wb	_____	%RH

REFRIGERANT SAFETIES

Action	Completed	See Notes
Prove Compressor Rotation (3 phase only) by gauge pressure	<input type="checkbox"/>	<input type="checkbox"/>
Prove High Pressure Safety, All Systems	<input type="checkbox"/>	<input type="checkbox"/>
Prove Low Pressure Safety, All Systems	<input type="checkbox"/>	<input type="checkbox"/>

OPERATING MEASUREMENTS - GAS HEATING

Fuel Type: Natural Gas LP Gas

Action	Completed	See Notes
Check for gas leaks	<input type="checkbox"/>	<input type="checkbox"/>
Prove Ventor Motor Operation	<input type="checkbox"/>	<input type="checkbox"/>
Prove Primary Safety Operation	<input type="checkbox"/>	<input type="checkbox"/>
Prove Auxiliary Safety Operation	<input type="checkbox"/>	<input type="checkbox"/>
Prove Rollout Switch Operation	<input type="checkbox"/>	<input type="checkbox"/>
Prove Smoke Detector Operation	<input type="checkbox"/>	<input type="checkbox"/>
Manifold Pressure	Stage 1	IWC <input type="checkbox"/>
	Stage 2 (If Equipped)	IWC <input type="checkbox"/>
	Stage 3 (If Equipped)	IWC <input type="checkbox"/>
Supply gas pressure at full fire		IWC <input type="checkbox"/>
Check temperature rise ¹	<input type="checkbox"/> measured at full fire	°F <input type="checkbox"/>

1. $\frac{\text{Input X Eff. (BTU output)}}{1.08 \times \text{Temp. Rise}}$

OPERATIONAL MEASUREMENTS - STAGING CONTROLS

Verify Proper Operation of Heating/Cooling Staging Controls	
Create a cooling demand at the Thermostat, BAS System or Simplicity PC Verify that cooling/economizer stages are energized.	<input type="checkbox"/>
Create a heating demand at the Thermostat, BAS System or Simplicity PC Verify that heating stages are energized.	<input type="checkbox"/>
Verify Proper Operation of the Variable Frequency Drive (If Required)	
Verify that motor speed modulates with duct pressure change.	<input type="checkbox"/>

FINAL - INSPECTION

Verify that all operational control set points have been set to desired value Scroll through all setpoints and change as may be necessary to suit the occupant requirements.	<input type="checkbox"/>
Verify that all option parameters are correct Scroll through all option parameters and ensure that all installed options are enabled in the software and all others are disabled in the software. (Factory software settings should match the installed options)	<input type="checkbox"/>
Verify that all access panels have been closed and secured	<input type="checkbox"/>

OBSERVED PRODUCT DIFFICIENCIES & CONCERNS:
